

18-19

## MINUTES OF THE MEETING

A meeting of IQAC of the session 2018-19 was conducted on date 22-07-2018 in the principal office. Following members were present in the meeting

1. Dr. Tulsi Devi
2. Miss Rita Dixit
3. Dr. Anju Sharma
4. Dr. Farah Tabassum
5. Dr. Rajyashree Mishra
6. Dr. Priyadarshini Upadhyaya
7. Dr. Poonan
8. Dr. Mala Pathak
9. Dr. Nishtha Sharma
10. Smt. Mamta Gupta
11. Smt. Shailji Pathak

After welcoming all members of the IQAC and taking permission from the chairperson the meeting was started. Following decisions were taken in the light of the set agenda.

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Confirmation of minutes of the previous meeting.</li> <li>2. To discuss the annual calendar to be followed in the session 2018-19.</li> </ol> | <ol style="list-style-type: none"> <li>1. Minutes of the last meeting were confirmed by all the members of the IQAC.</li> <li>2. Events for the calendar for the session 2018-19 were proposed by the committee members and discussed with the chairperson. Events added as a measure of innovative and best practices in the campus in the calendar as suggested by the members of the committee are as follows:             <ol style="list-style-type: none"> <li>1. Lecture on net banking.</li> <li>2. CTGRI course of glass painting</li> <li>3. Sarla and Pravesh Pareeksha</li> <li>4. Tally Program (computer software Program for interested students)</li> </ol> </li> </ol> |
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Finally the calendar events were listed and tentative dates were decided. (Copy attached). It was also decided that each department will prepare its departmental calendar and display on the notice board.

MINUTES OF THE MEETING

3. Regarding submission of AQAR for the session 2017-18

3. Regarding submission of AQAR for the session 2017-18 all the members assured that it is nearly complete and will be submitted by the next meeting

4. To discuss the progress in the procedure for conducting national seminar during the session 2018-19

4. Regarding national seminar it was decided to proceed with the decided topic. For this the recent format was also provided by the chairperson to the co-ordinator Dr. Tulsi Devi.

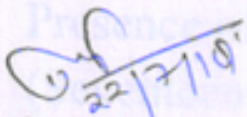
5. Regarding planning, done by co-ordinators for organizing educational tour, Seminar workshop, lecture on environmental consciousness.

5. These events were discussed with the calendar of event and tentative time for these events has been proposed in the calendar of events.

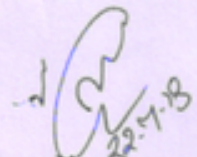
6. Any other with the permission of the chairperson.

6. With the permission of the chairperson discussion was made to nominate two new external members against vacant seats of external members as the term period of the previous members Shri Ved Prakash and Shri Atul Chaturvedi will be completed in Jan 2019

The meeting ended with a vote of thanks by the co-ordinator.



Chairperson  
IQAC



Co-ordinator  
IQAC

## MINUTES OF THE MEETING :

II meeting of IQAC was conducted on 30.11.18.  
Following members were present in the meeting

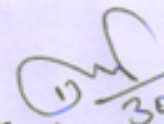
1. Dr. Tulsi Devi
2. Dr. Ratna Saxena
3. Dr Anju Sharma
4. Ms Rita Dixit
5. Dr Rajyshree Mishra
6. Dr Priyadarshini Upadhyay
7. Dr Farha Tabassum
8. Dr Poonam
9. Dr Nistha Sharma

1. Regarding submission of AQAR for the session  
2017-18

1.) All members of IQAC meeting on date 30.11.2018 to finalize the AQAR for the session 2017-18. AQAR format for the session 2017-18 duly completed has be filed up. Some issues such as result of the students are still awaited and will be awarded as soon as the records are available.

The meeting ended with a vote of thanks by the co-ordinator.

Presence of members in the meeting dated 17.1.19  
(Seventeen Jan two thousand nineteen).

  
30.11.18  
Chairperson  
Principal  
M.G.B.V. (P.G.) College  
Frozabad

## MINUTES OF THE MEETING

III meeting of IQAC for the session 2018-2019 was organised on date 17-01-2019 in the principal office with the college principal as the chairperson. Following members were present in the meeting.

1. Dr. Tulsi Devi
2. Dr. Ratna Saxena
3. Dr. Anju Sharma
4. Dr. Rajashree Mishra
5. Km. Rita Dixit
6. Dr. Priyadarshini Upadhyay
7. Dr. Farah Tabassum
8. Dr. Poonam
9. Dr. Nishtha Sharma
10. Smt. Mamta Gupta ( Alumini )
11. Smt. Shailja Pathak ( Alumini )

The members of IQAC were welcomed by the co-ordinator thereafter the meeting started after taking due permission of the chair person. Following decisions were taken in the light of the set agenda.

1. Confirmation of minutes of the previous meeting.
1. Minutes of the previous meeting were confirmed by all the members of the committee.
2. Regarding preparation to fill up the AQAR for the session 2018-19.
2. Responsibility to fill up the AQAR for the session 2018-19 was bifurcated as below.  
Part A – Dr. Poonam  
Part B – Criterion I – Dr. Rajyashree Mishra  
Criterion II – Dr. Priyadarshini Upadhyay  
Criterion III – Dr. Farah Tabassum  
Criterion IV & VI – Dr. Ratna saxena  
Criterion V & VII – Km. Rita Dixit
3. Regarding nomination of two external members for IQAC.
3. The term period of the external members Shri Ved Praksah Agarwal and Shri Atul Chaturvedi will be over on 27-01-2019 so it was decided to write a demand letter to the secretary of the college Shri Anil Upadhyay to nominate two new external members for the functioning of the committee for the next two years.

4. Regarding progress of work for organization of the national Seminar.

5. Other issues discussed

4. As reported by the co-ordinator Dr. Tulsi devi no information has yet been received from the Director Higher Education regarding the proposal sent.

It was therefore decided to send a remainder for the same.

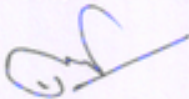
5. A three member committee including Dr. Priyadarshni Upadhyay, Km. Rita Dixit and Dr. Poonam was organised to monitor the web link and make necessary update and changes in it.

Suggestion given by the chairperson regarding updating and changes in the web link of the college are

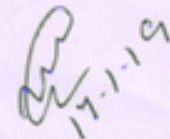
- (a) A page for details & bio-data of retired teachers.
- (b) Photos of cultural program to be updated
- (c) Inclusion of Inspection (NAAC) photos in the link
- (d) Correction of phone no's in the web link
- (e) Session of the Admission process and scholarship particulars to be checked
- (f) Grade given by the NAAC peer team be updated
- (g) Results and photos of gold medallist students of the college be updated session wise.
- (h) Photos of special program conducted during the session be updated.

It was also decided that the cycle 2 of NAAC inspection will be due in session 2021-22.

The meeting ended with a vote of thanks by the co-ordinator.



**Chairperson**  
**IQAC**



**Co-ordinator**  
**IQAC**